



## STARS Family Services

### Art Studio Coordinator – STARS Family Services

Looking for meaningful, purpose-driven work? STARS Family Services (SFS) is a nonprofit cultivating the capabilities and creative talents of STARS (Individuals with Intellectual and Developmental Disabilities). Our faith-based services, including residential services, day programs, and life enrichment opportunities, help impact the lives of STARS. Our Team Members provide exceptional supports and services.

The Art Studio Coordinator (ASC) is a part-time position at SFS that is responsible for creating and facilitating SFS art studio and theory classes for STARS. The ASC directs studio assistants and provides 1:1 and group instruction as well as project development for community exhibitions. The ASC provides regular communication with participant families and guardians regarding participant progress, and promotes the Art Studio via social media, exhibitions, merchandise creation, and networking with STARS community members and local businesses.

#### Responsibilities & Duties

- Creates weekly lesson plans and short- and long-term projects for and in collaboration with participants to encourage confidence, ownership of and passion for work in participants.
- Provides 1:1 personalized direction and aid for participants while implementing lesson plans and facilitating projects to encourage participants' artistic growth, confidence in skillsets, and development of personal creativity.
- Teaches participants skills in art by providing hands-on lessons in drawing, painting, sculpture, mixed-media art and other artforms.
- Teaches participants about various visual arts disciplines through theory-based lessons and practical application in participant studio projects.
- Manages, supervises, and maintains the Art Studio space to create a clean and functional environment, including cleaning, acquiring, and accounting for all supplies.
- In collaboration with Operations Manager, plans and facilitates art exhibitions to showcase the work completed within Art Studio, including acquiring space, designing the exhibit, planning set up and teardown, and staffing set-up and tear-down teams with SFS co-workers.
- Provides weekly email communication to families/guardians of participants describing and showcasing participant work, including photographs taken by ASC during that week's classes.
- Promotes Art Studio growth by building partnerships with STARS community members and local organizations/businesses, creating social media content, including photograph and film of Art Studio and descriptions of Art Studio events/happenings, and creating promotional merchandise showcasing participant work.
- Increases funding for Art Studio by creating merchandise that showcases participant work.
- Directs Art Studio assistants in tasks including assigning and monitoring 1:1 participant/assistant assignments and cleaning duties.

#### Education and Experience:

- A B.A. or higher degree in Visual Arts is preferred; experience in visual arts practices, art history, and design; one or more years of experience in art instruction preferred.
- Must have one or more years of experience working with individuals with intellectual and cognitive disabilities.
- Since SFS is a religious 501(c)(3), all employees must agree to the Statement of Faith and Standards of Christian Life as outlined in the SFS Employee Handbook.
- All employees are subject to a background check every three years.